



THE ROLE OF THE MUDCAT LEAGUE PARENT MANAGER (PM)

We very much appreciate all the parents serving as PMs. Thank you for your time!

1. Facilitate communication between Koa and the team via email, teleconference, etc. using the Koa-provided roster information. This should take no more than 15 minutes per week.
2. Coordinate the distribution of team uniforms at the beginning of the season
3. Collect and provide to Koa a weekly attendance headcount for all games
4. Assist Koa staff in making every Koa event a fun, positive, and learning atmosphere at all times.
5. Notify Koa of any game or other incidents within 24 hours and forward any team or parent complaints to Koa.
6. Should the team wish, coordinate a beginning of the season “meet and greet” and/or end of the season team party.